



# Chapter Presidents' Meeting

Northeast District, May 16, 2008, Danbury, CT

## Minutes

7:34 p.m. to 9:15 p.m.

In attendance: *{19 of 31 chapters represented}*

Bob Kennedy, Facilitator

Anthony Zampello, Secretary

### Chapters represented:

*Southern NH - Liz Cote  
Boston, MA - David Rivers  
South Shore, MA - Debra Paton  
New Haven, CT - Elaine Sclafani  
" -- Seb Mazzarella  
Downeast, ME - Jack Wood  
Kevlin  
Long Island, NY - John Boyko  
Northern NJ - Keith James  
Danbury, CT - Lee Hendrix  
Albany, NY - Sal Ganino  
Buffalo, NY - Rick Haniszewski*

*Worcester, MA - Tim Mackin  
Tappan Zee, NY - Virgil Charles  
Granite State, NH - Ed Lamarine  
Central NY - Gretchen DeLorenzo  
Champlain Valley, VT - Jennifer  
Mid Hudson, NY - John Capron  
North Shore, MA - Kevin Burnell  
Western MA - Bruce Chartier  
West Jersey, NJ - Dan Moore  
" -- Ralph Fariello*

### Chapters not represented:

Ithaca, NY  
Fairfield Cty, CT  
Rochester, NY  
Monadnock, NH  
Hartford, CT  
New Bedford, MA

Central Connecticut  
Southern Tier, NY  
Central NH  
Providence, RI  
Elmira, NY  
TriCity, NY

Guests: Abe Eshkenazi, APICS CEO; Quinn Golden, NE District Director;  
Virginia Vogel-Polizzi, NE District Manager

### Minutes:

1. Minutes from February Presidents' Meeting accepted. Motion by Lee; seconded by Elaine.
2. Each president or chapter representative introduced her/himself.

- 2.1. Each president must keep Bob Kennedy informed of the new president beginning July 1, 2008 and each chapter's alternate for the Presidents' Meeting.
3. Each president or the person to attend the Presidents' Meeting must check off the appropriate box when registering for the District Meeting at the District website: [www.apicsnortheast.org](http://www.apicsnortheast.org) .
  - 3.1. If a representative is not able to attend, contact Bob Kennedy ahead of time to arrange to be in via conference call:
    - 3.1.1. 888.830.3914 ... code: 4312248510
4. Presidents' Meeting policy & procedures approved. Motion by Sal; Seconded by Elaine.
5. Mass mailings to presidents [Ed Lamarine]
  - 5.1. Rather than doing a mailing, when someone has a project or conversation they'd like to stream, it should be done at the District website on a Forum.
  - 5.2. => Z to arrange to have minutes, once accepted by Bob, posted on the District website.
6. Financing of hospitality suite at District Meetings.
  - 6.1. Costs [generally under \$300 to be collected and paid for by the host chapter with various chapters contributing.
  - 6.2. Agreed to following schedule:
    - 6.2.1. August meeting in VT: Host chapter: Champlain Valley, Contributors: SOSH, WORC, GRAN, BOST, DOWN
    - 6.1.2 November meeting in Niagara Falls: Host Chapter: Buffalo, Contributors: LISL, CNY, SOTIER, ROCH, TRICITY
    - 6.1.3 November meeting in Newport: Host Chapter: PROV, Contributors: NEWHAVEN, NOSH, NEWB, WMASS, HART
7. APICS By-Law changes.
  - 7.1. General discussion revolved around the concern of districts and, therefore, chapters losing their voice in governance; also, the concern of just having implemented the new structure and already making changes to it.
  - 7.2. Motion made and accepted to: keep everything as is and vote NO to the proposed changes. Motion by Dave, seconded by Sal.
8. Support of distressed chapters.
  - 8.1. Discussion about how to help chapters in trouble [e.g. lack of board, lack of member interest, finances].
  - 8.2. Consensus was to have the District Manager alert all chapters that if they need help, we are all there to lend a hand.
9. Record retention.
  - 9.1. State of CT [Lee] advises to keep 7 years of financials

- 9.2. NONJ [Keith] commented on making sure the new president has the files
- 9.3. GRAN [Ed] recommended purging records as allowed
- 9.4. ACAP [Sal] advised all NOT to keep any more than necessary by law.
- 9.5. Bottom line: each chapter should check with their accountant.
10. Student paper competition.
  - 10.1. The Donald Fogarty competition no longer exists.
  - 10.2. Danbury was/is a major supporter and unaware of the suspension of the program; concerned about a "last minute" competition held in Rochester for the East Coast; would like to see a District wide competition
  - 10.3. Abe commented that the reasons behind suspending the program were the unevenness of submissions, poor quality, not much originality.
11. Train the Trainer
  - 11.1. New program being introduced at International Conference in September; in beta testing now.
12. Motion to extend meeting 15 minutes accepted. Motion by Jack, seconded by Lee.
13. Passing of three dedicated, long term volunteers: Al Perrault [former Society President], Mike Robb and Mike Green. Our condolences to their families and our thanks for their contributions.

Please send all corrections, questions, comments to both Bob Kennedy [rckennedy@snet.net] and Tony Zampello [z@zampelloandassociates.com].



Respectfully submitted on July 3, 2008  
Anthony Zampello  
Northeast District Assistant Manager/Communications